



School Advisory Commission  
Meeting Minutes  
January 10, 2023; 6:30pm

**Attendees:** B. Crowley; E. Daley; M. DeGuire; K. Fyfe; S. Gayfield; J. Germano; B. Hughes; L. Kass; N. Maciolek; P. Manning; R. Pickett-Metz; D. Sortino; K. Wegner

**Absent:** Fr. Matthew; C. Miller

I. Call to Order – 7:00pm

A) Prayer & Welcome – K. Fyfe

- Individual commissioner intentions

B) Approval of November Minutes (11/15/22)

- Corrections to accreditation standards

Motion to Approve Minutes – P. Manning; Second – D. Sortino

Minutes approved by common consent

II. Open Session

A) Word on the Street

- Christmas Program positive feedback

B) Shamrock – March 11, 2023

- New venue at North Shore Country
- New band – The Acoustics

C) Home & School Association

- Meeting Tuesday 1/17/23
- Catholic Schools Week preparation
- Father-Daughter Dance 2/25/23

D) Athletics

- Successful volleyball season!
- Basketball season – parish student involvement & teams staffed with coaches
  - i. Padre Tournament in March
- Spring athletics starting in March

III. Closed Session

A) Principal Update – K. Fyfe

- 2023-2024 Tuition Proposal
  - Competitive landscape (hiring/retaining teachers)
  - Review local and national trends and tuition rates, salaries, etc.
  - 5K Tuition Credit \$500 ½ day; \$1,000 fulltime
    - Propose to discontinue; but grandfather in current 3K students
  - Refer a family (3K, 4K, 5K) - \$500
    - Propose to discontinue
  - Current enrollment is 370; forecast is 366 for next year (flat enrollment)
    - Higher tuition increase across board; tuition assistance is possible through parish
    - Increases do not cover all increased costs

Motion to Approve – B. Hughes; Second – S. Gayfield

Yes – 8; No – 0; Abstain – 0

- 2023-2024 Calendar Review
  - Archdiocese requires 177 days of school
  - Teachers contracted for 190 days
- Motion to Approve – S. Gayfield; Second – B. Hughes
- Yes – 8; No – 0; Abstain – 0
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- B) Committee Updates
  - Academic Excellence & Faith Formation - None
  - Engagement - None
  - Finance & Operations - None
- IV. Adjournment
  - Next Meeting – March 14, 2023
  - 8:32pm meeting was called to close.

#### **Commission Members / Committees**

- President – Nancy Maciolek
- Vice President – Beth Crowley
- Secretary – Rachel Pickett-Metz
- Stephanie Gayfield
- Bill Hughes
- Lisa Kass
- Paul Manning
- Dave Sortino
- Pastor – Fr. Matthew Jacob
- Principal – Kelly Fyfe
- Recruitment & Marketing Director – Megan DeGuire
- Mission Leader – Elizabeth Daley
- Past Chair – John Germano
- Pastoral Council Liaison – Craig Miller
- Teacher Representative – Krista Wegner

*Respectfully Submitted: RPM*